

Quick Start for Coaches

*From invite to your first lineup in about 15 minutes. You can't break anything — every change saves automatically, and the tool only ever suggests; **you** decide.*

1 Accept your invite

Your association admin sent you an invite link. Open it and **sign in with Google** (or enter your email for a sign-in link). Use the same email every time — that's your account. No password to remember.

2 Add your roster *Team Setup → Roster*

- **Paste from Crossbar** (fastest): Team Setup → **Imports** → Roster import. Copy your roster from Crossbar, paste, review the preview, import.
- **By hand**: Team Setup → **Roster** → add each player with a name and jersey number.

Double-check **jersey numbers** — they print on your lineup sheets.

3 Import your schedule *Team Setup → Imports*

Paste or drop your Crossbar schedule export in **Schedule import**. Games and practices land on your Today screen and feed the lineup builder.

4 Build your first lineup *Lineups*

- **What are we playing** — pick the game from your schedule (league or tournament).
- **Who's in** — mark who's available (paste Crossbar availability, or just tap).
- **Pitching plan** — pick your starter (and relief if planned). Pitching is the strongest constraint, so it goes first.

Hit **Generate**. The engine builds a full-game lineup — batting order plus a position for every player, every inning — balancing your pitching plan, availability, and (over the season) fair playing time.

Then make it yours. Drag players on the field diagram to swap positions. Tap any cell to change or lock it. **Recalculate around edits** rebuilds the rest while keeping what you locked. When it's right: **Save final lineup and print**.

The generated lineup is a proposal, not an order. Change anything. The tool remembers what actually happened and gets fairer over the season.

5 Game day *your phone*

Open **coachclipboard.com/field** on your phone:

- **Game Notes** — tap the mic, say what you saw (“Maya’s throws are sailing”). Notes automatically feed your practice planning.
- **Umpbot** — ask a rules question, get an answer citing the actual league rule.

6 The dugout board *an iPad on the fence*

Got a spare iPad? It can replace your printed lineup sheets. **Team Setup** → **Settings** → **Dugout board**: set a coach PIN, create the board link, open it on the iPad and add it to the home screen. Hang it in the dugout.

Players see the batting order and where they play each inning — no more “coach, where am I?” between innings. Tap a name to mark who leads off next inning. Enter your PIN to move kids around mid-game (injury, late arrival) with your finger — the board tracks what *actually* happened and hands it to Post-game for you. Works even when the field has no signal; it catches up when you're back in range.

Kids will poke it. That's fine — nothing they can reach can hurt anything, and if they learn your PIN, change it from Team Setup.

7 After the game *Post-game*

Your played lineup is waiting in the queue. Confirm which innings were actually played (attach the GameChanger box score PDF if you have it, or enter it manually) and add the final score. This is what makes season fairness and stats real instead of guesses.

8 Plan a practice *Practice*

Your Game Notes appear in **What we need to work on**. Pick a focus, hit **Build practice**, and get a timed plan with drills from your library — including the shared CYSA drill collection — with stations and coach assignments. Edit anything; print it or run it live from your phone.

9 Set up once, worth the 10 minutes

- **Team Setup** → **Preferences** — rank your players at each position and mark developing/limited spots. The better the engine knows your kids, the less you'll edit.
- **Team Setup** → **Coaches** — send your assistant coaches an invite link so they see everything you see.

10 Stuck?

Tap **Help & support** at the bottom of the left menu — it emails your association admin with the context already filled in. Or ask another coach; if they've used it, they've hit the same bump.

Coach Clipboard runs in any browser — laptop for planning, phone at the field, iPad on the dugout fence. Nothing to install.